

27 January 2022

Dear Parents/Caregivers

STUDENT DEVICE COLLECTION

Further to our previous correspondence about the return to school, please find below details about device collection and the requirement to book a time allotment to collect your child's device. Please note that collection days have changed from what was communicated last year due to the new COVID directives. The Salisbury East pick up day will now be **Tuesday 1 February** and pick up will be between 2 and 6pm. You will need to use the link below to book your collection time so we can manage numbers appropriately.

The following year levels or groups of students will be required to collect their laptops next week on Tuesday afternoon.

- All Year 4 students
- Students who are new to Tyndale from Years 5 to Year 12

Collection of the laptop will be from Café Rise. Please arrive 5 minutes before the start time. This appointment will take approximately 20 minutes and can be booked [here](#).

On arrival, please make sure you:

- sign in via QR code or manually
- ensure you and your child/ren wear a mask whilst at school
- socially distance at all times

At this appointment you can expect to sign the agreements, collect and unbox your new laptop before logging onto the school network to ensure all student policies are implemented prior to taking the device home. We do ask that once your laptop has joined the network and you have successfully logged on, that you promptly leave so that we can appropriately manage onsite numbers. ICT staff will be onsite to assist you through this process.

All students in Year 7 will receive a new laptop, however, as these students were included in the face-to-face schooling decision, these devices will be distributed in their first week of schooling. These students will take home the user and device agreements on Monday 7 February for parent/caregiver signing prior to receiving their laptops from Tuesday 8 February on receipt of the signed agreements.

Returning students in Year 10 will retain their laptops from Year 9 until the rollout of their new devices is communicated during the term.



If you have any questions or concerns about this process, please contact ICT on 1300 TYNDALE or your sub-school Student Services from Monday, 31 January 2022.

Kind regards

Mr Shane Hosking
Principal – Junior School

Mr Phil Jones
Principal – Middle School

Mrs Kathryn Button
Principal – Senior School